



## **Corporate Asset Sub (Policy and Resources) Committee**

**Date:** TUESDAY, 4 DECEMBER 2012

**Time:** 10.00 am

**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Mark Boleat (Chairman)  
Deputy Michael Cassidy  
Ray Catt  
Roger Chadwick  
Stuart Fraser (Deputy Chairman)  
Archie Galloway

**Enquiries:** Jacky Compton  
020 7332 1174  
[jacky.compton@cityoflondon.gov.uk](mailto:jacky.compton@cityoflondon.gov.uk)

**Lunch will be served for Members in the Guildhall Club at the rising of the  
Committee**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING**
3. **MINUTES**  
To agree the public minutes and summary of the meeting held on 27 September 2012.  

**For Decision**  
(Pages 1 - 4)
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
6. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.  
7-17

Exemption Paragraph(s)  
3

## Part 2 - Non-Public Agenda

7. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 27 September 2012.  

**For Decision**  
(Pages 5 - 10)
8. **GUILDHALL AREA STRATEGY AND YARD - COFFEE VENDING PROPOSALS**  
Verbal update and presentation by the City Surveyor.  

**For Information**
9. **CORPORATE ASSET MANAGEMENT STRATEGY**  
Report of the City Surveyor (copy attached).  

**For Decision**  
(Pages 11 - 18)

10. **CITY SURVEYOR'S BUSINESS PLAN 2012-15 QUARTER 2 2012-13 UPDATE**  
Report of the City Surveyor (copy attached).  
**For Information**  
(Pages 19 - 34)
11. **POLICE ACCOMMODATION STRATEGY - GATEWAY 3 OUTLINE OPTIONS APPRAISAL**  
Joint report of the Commissioner and the City Surveyor (copy attached).  
**For Decision**  
(Pages 35 - 52)
12. **ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMMES 2008-09 AND 2009-10 LATEST PROGRESS REPORT**  
Report of the City Surveyor (copy attached).  
**For Information**  
(Pages 53 - 58)
13. **ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - 2010/11 PROGRESS REPORT**  
Report of the City Surveyor (copy attached).  
**For Decision**  
(Pages 59 - 64)
14. **ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - 2011/12 PROGRESS REPORT**  
Report of the City Surveyor (copy attached).  
**For Information**  
(Pages 65 - 70)
15. **ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - 2012/13 PROGRESS REPORT**  
Report of the City Surveyor (copy attached).  
**For Information**  
(Pages 71 - 76)
16. **ST LAWRENCE JEWRY CHURCH, GUILDHALL - PROGRESS REPORT**  
Joint report of the City Surveyor and Town Clerk (copy attached).  
**For Information**  
(Pages 77 - 84)
17. **GUILDHALL AND BARBICAN CENTRE FIRE ALARMS**  
Verbal update by the City Surveyor.  
**For Information**
18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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## **CORPORATE ASSET SUB (POLICY AND RESOURCES) COMMITTEE**

**THURSDAY, 27 SEPTEMBER 2012**

**Minutes of the meeting of the CORPORATE ASSET SUB (POLICY AND RESOURCES) COMMITTEE held at Guildhall, EC2 on THURSDAY, 27 SEPTEMBER 2012 at 10.30am**

### **Present**

#### **Members:**

Mark Boleat (Chairman)  
Stuart Fraser (Deputy Chairman)  
Deputy Michael Cassidy  
Ray Catt  
Archie Galloway

#### **Officers:**

Greg Moore	- Town Clerk's Department
Mathew Lawrence	- Town Clerk's Department
Caroline Al-Beyerty	- Financial Services Director
Sue Ireland	- Director, Open Spaces
Stephen Bursi	- City Surveyor's Department
Andrew Crafter	- City Surveyor's Department
Sarah Hall	- City Surveyor's Department
Bob Meldrum	- City Surveyor's Department
George Stilgoe	- City Surveyor's Department
Jim Turner	- Head of Projects, Barbican Centre

#### **1. APOLOGIES**

There were no apologies.

#### **2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING**

There were no declarations.

#### **3. MINUTES**

The public minutes and summary of the meeting held on 19 June 2012 were approved.

#### **4. OPERATIONAL PROPERTY - PORTFOLIO REPORT**

The Sub-Committee received a report of the City Surveyor detailing the general extent, use and occupation of the City of London's operational property portfolio and highlighting the changes across the portfolio in the past 12 months.

RECEIVED.

5. **CORPORATE PROPERTY FACILITIES MANAGEMENT**

The Sub-Committee received a report of the City Surveyor informing Members of progress made in establishing the new Corporate Property Facilities Management Team within the City Surveyor's Department following the recent consolidation of the external supply chain and new facilities management operating model.

RECEIVED.

6. **CENTRAL CRIMINAL COURT BUSINESS PLAN QUARTERLY UPDATE**

The Sub-Committee received a report of the Secondary & Under-Sheriff providing information on the progress of the Central Criminal Court in delivering its Business Plan objectives during the period 1st April – 30th August 2012.

It was noted that the Court had been successful in delivering its primary aim of 100% court availability throughout the period.

RECEIVED.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**Item Nos.**

**Exempt Paragraphs**

**10 – 24**

**3**

10. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 19 June 2012 were agreed.

**MATTERS ARISING**

(1) **Guildhall Yard Car Access** (p39) – The City Surveyor advised that an induction loop had now been installed to give advance warning of approaching cars, thereby minimising waiting times by allowing the barrier to be opened more swiftly. However, Members advised that they were in fact still experiencing delays and asked officers to look in to a way of speeding up the process, suggesting the installation of a unique identification or pass system for those cars driven by the Corporation chauffeurs so that the barriers opened automatically on their approach.

**11. CENTRAL CRIMINAL COURT BUSINESS PLAN QUARTERLY UPDATE - ANNEX A**

The non-public annex to item 6 was received.

**12. OPERATIONAL ASSET DISPOSAL PROGRAMME**

The Sub-Committee approved a joint report of the Chamberlain and the City Surveyor setting out proposals for the asset disposal programme.

**13. CITY SURVEYOR'S BUSINESS PLAN 2012-15: QUARTER 1 2012/13 UPDATE**

The Board received a report of the City Surveyor relative to Quarter 1 progress made against the 2012-15 business plan and identifying key risk areas associated with the delivery of that plan.

RECEIVED.

**14. GUILDHALL CAPITAL PROJECTS**

The Sub-Committee approved a report of the City Surveyor setting out some of the current and anticipated projects impacting on Guildhall, and the current stage of approval of these various projects.

**15. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMMES 2008-09 AND 2009-10 - LATEST PROGRESS REPORT**

A report of the City Surveyor setting out progress as at 30 June 2012 in the agreed Additional Repairs and Maintenance Programmes for 2008-09 and 2009-10 was received.

RECEIVED.

**16. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - 2010/11 PROGRESS REPORT**

The Sub-Committee received a report of the City Surveyor setting out progress as at 30 June 2012 in undertaking projects in the agreed 2010-11 Additional Repairs and Maintenance Programme.

RECEIVED.

**17. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - 2011/12 PROGRESS REPORT**

The Sub-Committee received a report of the City Surveyor setting out progress as at 30 June 2012 in undertaking priority projects identified and included in the agreed Additional Repairs and Maintenance Programme for 2011/12.

RECEIVED.

**18. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - 2012/13 PROGRESS REPORT**

The Sub-Committee received a report of the City Surveyor setting out progress as at 30 June 2012 in undertaking priority projects identified and included in the agreed Additional Repairs and Maintenance Programme for 2012/13.

RECEIVED.

19. **EXHIBITION HALL 1: LONDON FILM SCHOOL PROPOSAL**

The Sub-Committee received a joint report of the City Surveyor and the Managing Director of the Barbican Centre concerning the lease of surplus space in Exhibition Hall 1 of the Barbican Centre.

RECEIVED.

20. **BARBICAN CENTRE CAPITAL CAP PROGRAMME - ANNUAL REPORT (2012)**

The Sub-Committee agreed a report of the Managing Director of the Barbican Centre providing relative to the Centre's current Capital Cap.

21. **BARBICAN CENTRE - CAPITAL CAP PROGRAMME 2013/14 TO 2017/18**

The Sub-Committee received a report of the Managing Director of the Barbican Centre concerning the proposed Barbican Centre Capital Cap 3 programme.

RECEIVED.

22. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

The Sub-Committee received a report of the Town Clerk advising Members of action taken by the Town Clerk in consultation with the Chairman and Deputy Chairman since the last meeting of the Committee, in accordance with Standing Order Nos. 41(a).

23. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were none.

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were two urgent items.

**The meeting ended at 11.25pm**

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Chairman

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**tel. no.: 020 7332 3113**  
**gregory.moore@cityoflondon.gov.uk**



# Agenda Item 7

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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# Agenda Item 9

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# Agenda Item 10

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# Agenda Item 11

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# Agenda Item 12

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# Agenda Item 15

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# Agenda Item 16

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